



Welcome to Our Music Book

Our Music Book is a music viewer which allows you to view our collection of songs of praise on any device including mobile phones/iPhones and tablets/iPads. One of the main features is the ability to automatically display the songs being chosen by the leader in real time, making it very easy to follow along.

Our Music Book is very simple to use once you understand what all the buttons at the top of the screen do, so we'll explain each of them in turn. Please see the diagram below for reference of each button. They won't be explained in numerical order but rather in a logical order that will make it easy to understand.



- Click or tap on 'Load Song...' to choose a song to view. You can scroll down the list to find your song, or you can start typing the song you want in the 'Search...' field and the list will reduce to match your text. You can also select/unselect the boxes at the top to filter those categories of songs. Click/tap on the song to load it. Once loaded, the title of the song will be displayed here instead of 'Load Song...'. Simply click or tap on this title of any song to choose another song.
- Once the song has loaded, you can make the text bigger or smaller using these buttons. The app doesn't support pinch to zoom at this time, so this is the only way to make the text bigger or smaller. However, the automatic formatting buttons (7 and 8 – see below) should limit the need to use these.
- You also have the option of splitting the song into two columns to help make it fit better on your screen. This will only split the song at a blank line to make reading it easier, so it's normal for one column to be longer than the other.
- This feature can be turned on and off by clicking/tapping on it. It turns blue when on, and black when off. When on, it will automatically adjust the text size, as well as the number of columns, to make the whole song fill the screen. It is automatically turned off if you use any of the other buttons to adjust the text size or columns. It is always turned on by default when you load a song on a large device such as a tablet/iPad so that every song starts in full screen.

- 8 This feature can be turned on and off by clicking/tapping on it. It turns blue when on, and black when off. When on, it will automatically adjust the text size to make the whole song fill the width of the screen in a single column. It is particularly useful when viewing songs on a small screen (such as a phone) in portrait mode. It is automatically turned off if you use any of the other buttons to adjust the text size or columns. It is always turned on by default when you load a song on a small device such as a phone.
- 1 This feature can be turned on and off by clicking/tapping on it. It turns blue when on, and black when off. When on, the chords of the music will be shown above the lyrics. If you don't want or need the chords you can turn this off to have lyrics only. Removing the chords also uses less space and makes it easier to fit longer songs in one screen.
- 2 This feature can be turned on and off by clicking/tapping on it. It turns blue when on, and black when off. When turned off, the bass note of the chords (preceded by a '/' and coloured green) will be hidden. This is only of use to the musicians and will be hidden if you select lyrics only.
- 3 These buttons allow you to transpose the chords so the song can be played in a different key. They turn blue when the song is transposed and back to black when in the original key. They are only of relevance to the musicians and will be hidden if you select lyrics only.
- 4 The best has been left until last! When this feature is ticked, the songs chosen by the 'Leader', as well as any transposition, are automatically loaded here as soon as the Leader has selected them, so you don't have to worry about what song comes next and when – they'll all pop up here automatically. The song title and transpose buttons will be disabled as you will not be able to choose another song nor transpose the song yourself whilst you are following the Leader. Everything else will work as expected.

When you tick this box to activate it, you'll be asked for the 'Leader ID' which the Leader should provide you with. Enter it here and tap on 'OK'. This 'Leader ID' will be stored on your device, so the next time you tap on this feature to follow the Leader, the 'Leader ID' will already be included and you only have to click on 'OK'. Simply untick this feature if/when you no longer wish to follow the Leader.

Enter Leader ID



Please enter the ID of the Leader you want to follow:

CancelOk

6 Leader Options

If you are a 'Leader' and want others to be able to automatically follow the songs you select, then this option is for you. Tap on it and the following window will pop up which is self-explanatory.

Leader ID Options

Leader ID:	<input style="width: 95%;" type="text" value="Enter here..."/>	
Password:	<input style="width: 95%;" type="password" value="Enter here..."/>	
<i>New Password:</i> <i>(Optional)</i>	<input style="width: 95%;" type="password" value="Enter here..."/>	

Please Read!

This feature allows you to become a leader by creating your own ID which you should give to your group so they can follow you.

The ID should not represent you - it should represent your group so that another member can take over the leadership in your absence by entering the Leader ID and Password in their device without making the whole group change the ID on their devices.

The Leader ID can consist only of [a-z], [0-9] and [- _ +]. Any capital letters will automatically be converted to lower case. If the Leader ID doesn't exist, it will be created using the Password entered. If the Leader ID already exists, the Password needs to match the existing password. The Password can be whatever you like - there are no restrictions, but any leading or trailing spaces will be deleted. 'Leader ID' and 'Password' are always required.



'New Password' is optional. If it is not blank, then the password will be changed to this new password.

To delete a Leader ID (if you decide not to use it any more), enter **delete** as the 'New Password' and the Leader ID will be deleted.

Once you have successfully entered or created your Leader ID, the last song you chose will be loaded automatically and you'll notice that the 'Auto' option (4) changes to the image on the right.



You now have two methods of working:

1. Click/tap on the blue 'Live' button to send your currently loaded song to your group. This option allows you to load and view songs on your device without making them live. Once you've loaded the song you want to make live and/or transposed it, simply tap on the button to share it. Notice that the button is enabled and turns darker blue when you've loaded a new song or transposed the current song, and is disabled and turns back to the lighter blue when the current song/transposition has been shared. 
2. Tick the box and the blue button will disappear. In this mode, any song you load on your device will automatically and immediately be shared with your group. Any transposition you apply will also automatically be shared. If you know exactly what song you're going to want to play next, then this is your best option. 

You can tick and untick this option to swap between methods as often as you like.

Notes

- The app can't prevent your screen from automatically turning off. Please increase the screen timeout in your main settings.
- Making songs live, as well as adding or modifying a Leader ID, requires some Internet communication which can sometimes take a few seconds, so it's normal for there to be a short delay between tapping a button and seeing the result.
- The Leader Options can only be selected when the app first starts. The moment a song is loaded or 'Auto' is selected, the Leader Option button will disappear to make more space (it is not required once the session has begun).
- To stop being a leader, or to get the Leader Option back, you need to restart the app (see below).

Restarting the App

The app should restart every time you use it. It's when the app restarts that it receives any updates and also updates the songs. However, on iOS devices (iPhones and iPads), simply returning to your home screen doesn't actually close the app, and the next time you use it you're simply carrying on from where you last left off.

In order to close the app so that it restarts, you need to swipe it away from your list of open apps. You should do this regularly, ideally every time you finish with it, to ensure it's kept up to date.